

**UNITED STATES DISTRICT COURT FOR THE DISTRICT OF OREGON
FTR GOLD RECORDING OR TRANSCRIPT DESIGNATION
AND ORDERING FORM**

1. District Court Case No.:	2. Short Case Title:
3. Court of Appeals Case No.:	4. <input type="checkbox"/> I do not intend to designate any portion of the transcript and will notify all counsel of this intention.

5. NAME (Party Ordering Recording/Transcript)	6. PHONE NUMBER	7. DATE	
8. MAILING ADDRESS	9. CITY	10. STATE	11. ZIP

12. ORDER FOR: ☐ PLAINTIFF NAME: _____ ☐ DEFENDANT NAME: _____

☐ APPEAL ☐ CRIMINAL ☐ CRIMINAL JUSTICE ACT (CJA-24 VOUCHER ATTACHED)

☐ NON-APPEAL ☐ CIVIL ☐ IN FORMA PAUPERIS (CJA-24 VOUCHER ATTACHED)

☐ **13. RECORDING REQUESTED: Specify portion(s) and date(s) of proceedings(s).**
Note: PAYMENT: Financial arrangements must be made with the Clerk's Office before recording is prepared.
Copy cost: \$26 for each proceeding. If payment is authorized under CJA, attach CJA-24 form.

PROCEEDING(S)	DATE(S)	JUDGE

☐ **14. TRANSCRIPT REQUESTED: Specify portion(s) and date(s) of proceedings(s). Financial arrangements must be made before transcript is prepared. Transcriber will contact party. If payment is authorized under CJA, attach CJA-24 form.**

PROCEEDING(S)	DATE(S)	JUDGE

TRANSCRIPT CATEGORY	ORIGINAL	FIRST COPY (to each party)	ADD'L COPIES (to same party)	FORMAT REQUESTED (Each format is billed as a separate transcript copy.)		
				PAPER	ELECTRONIC	SPECIFY
ORDINARY: To be delivered within 30 days after receipt of this order.	\$3.65 per page	\$.90 per page	\$.60 per page	<input type="checkbox"/> Full Size <input type="checkbox"/> Condensed <input type="checkbox"/> A-Z word index	<input type="checkbox"/> Diskette <input type="checkbox"/> CD <input type="checkbox"/> E-mail	<input type="checkbox"/> ASCII <input type="checkbox"/> E-Transcript <input type="checkbox"/> Other
EXPEDITED: To be delivered within 7 days after receipt of this order.	\$4.85 per page	\$.90 per page	\$.60 per page	<input type="checkbox"/> Full Size <input type="checkbox"/> Condensed <input type="checkbox"/> A-Z word index	<input type="checkbox"/> Diskette <input type="checkbox"/> CD <input type="checkbox"/> E-mail	<input type="checkbox"/> ASCII <input type="checkbox"/> E-Transcript <input type="checkbox"/> Other
DAILY: Delivered following adjournment and prior to the normal opening hour of court on the following morning, whether or not it actually is a court day.	\$6.05 per page	\$1.20 per page	\$.90 per page	<input type="checkbox"/> Full Size <input type="checkbox"/> Condensed <input type="checkbox"/> A-Z word index	<input type="checkbox"/> Diskette <input type="checkbox"/> CD <input type="checkbox"/> E-mail	<input type="checkbox"/> ASCII <input type="checkbox"/> E-Transcript <input type="checkbox"/> Other
14-day Transcript: To be delivered within 14 days after receipt of this order.	\$4.25 per page	\$.90 per page	\$.60 per page	<input type="checkbox"/> Full Size <input type="checkbox"/> Condensed <input type="checkbox"/> A-Z word index	<input type="checkbox"/> Diskette <input type="checkbox"/> CD <input type="checkbox"/> E-mail	<input type="checkbox"/> ASCII <input type="checkbox"/> E-Transcript <input type="checkbox"/> PDF <input type="checkbox"/> Other
HOURLY: to be delivered within 2 hours of proceeding.	\$7.25 per page	\$1.20 per page	\$.90 per page	<input type="checkbox"/> Full Size <input type="checkbox"/> Condensed <input type="checkbox"/> A-Z word index	<input type="checkbox"/> Diskette <input type="checkbox"/> CD <input type="checkbox"/> E-mail	<input type="checkbox"/> ASCII <input type="checkbox"/> E-Transcript <input type="checkbox"/> Other

15. DISTRIBUTION: Mail, email, or fax a copy of these forms to the Clerk's Office and to all parties.